



A.D. Henderson University School
 FAU High School
 College of Education
 777 Glades Road
 Boca Raton, FL 33431-0991
 tel: 561.297.3970
 fax: 561.297.3939

www.adhus.fau.edu and www.fauhigh.fau.edu

FAU High School Request for Transcript or Records Form

Please submit this form to the ADHUS front office or e-mail to FAU High School at fauhsinfo@adhus.fau.edu.

Date of Request _____ **Please allow 3-5 days for processing.**
 MM/DD/YEAR

Student Name _____ Date of Birth _____
 Last, First MM/DD/YEAR

Student's current Grade _____

I hereby authorize FAU High School to send transcripts to the educational institution(s) listed below.

Please check requested document	Document's Name
	Official Transcript
	Unofficial Transcript (will be sent by email to the student email address on record in FOCUS)
	Other/Please specify

Please circle the Florida Public Universities to which you would like transcripts sent:

FAMU	FAU	FGC	FIU	FSU	NCF	UCF	UF	UNF	USF	UWF
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Transcripts to Florida Public Universities will be transmitted electronically.

For a paper transcript, fill out the section below. Official transcripts (in a sealed envelope) must be picked up at the ADHUS front office.

Number of transcripts needed for pick-up: _____

Name and application deadline of School, College, University or other educational institution:

IMPORTANT: By signing below, I, _____, confirm that I have reviewed my course history in FOCUS, and all transcript information is correct and current.

Student Name _____ Student Signature _____
 Parent Name _____ Parent Signature _____